

## UNIVERSITY OF THE PHILIPPINES DILIMAN, QUEZON CITY 1101

## Office of the Vice President for Development

Memorandum No. EAZ-2022-01

Date: 13 June 2022

For: The Vice Presidents

Office of the Vice President for Academic Affairs Office of the Vice President for Planning and Finance Office of the Vice President for Administration Office of the Vice President for Public Affairs Office of the Vice President for Legal Affairs

Office of the Secretary of the University and the Board of Regents

The Chancellors

UP Baguio UP Cebu UP Diliman UP Los Baños UP Manila

UP Mindanao UP Open University

UP Visayas

The Director, UP PGH

Subject: Updates on the Google Storage

In response to the policy change made by Google affecting all educational institutions worldwide, UP will subscribe to *Google Workspace for Education Plus¹*. The subscription will be based on the University's current storage utilization with additional capacity to cover the projected 10% increase in the number of users and demand. In this regard, it may no longer be necessary for **all** UP users to migrate data and files stored in the UP Google accounts to other platforms to avoid data loss.

Upon procurement of the subscription, Google will even allow UP to have unlimited storage until 21 December 2022. We are now negotiating with Google to further extend the University's unlimited storage until 30 June 2023.

Rest assured that the Office of the Vice President for Development - Information Technology Development Center (OVPD-ITDC) will closely monitor the use of the storage and that necessary recommendations will be made in order to support the data storage needs of all UP users.

We enjoin you to ensure that this information is disseminated to all offices within your respective units.

Thank you very much

ELVIRA A. ZAMORA

Vice President for Development

Cc: Office of the President

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<sup>&</sup>lt;sup>1</sup> Gmail (UP Mail), Google Drive, Google Photos, Google Docs, Google Sheets, Google Slides, Google Forms, and all other Google apps